



**Gleniffer High School
Parent Council**

Subject: Parent Council Meeting

Date: 27th April 2026

Minutes taken by: Susan Gray

Venue: Gleniffer High School

Date Issued: 30th May 2026

Present:

PRESENT		APOLOGIES	
Julie Connell (JC)	Chairperson		
Susan Gray (SG)	Secretary	Lisa Watt (LW)	Parent Member
Nicola West (NW)	Parent Member	Julie McCulloch (JM)	Parent Member
Lyndsay McLaughlin (LM)	Parent Member	Jenni Harrison (JH)	Parent Member
Fin O'Sullivan (FO)	Parent Member	Archie Speirs (AS)	Parent Member
Suzanne Baxter (SB)	Parent Member	Katrina Gelston (KG)	Parent Member
Yvonne Wilson (YW)	Parent Member		
Lisa Chalmers (HT)	Head Teacher		
		ABSENT	
		Dr Chinyendu J Okoronkwo (CO)	Parent Member
		Victoria Hepburn (VH)	Parent Member
		Tracy Hawes	Parent Member
Student Leaders Present:			

1. Welcome & Apologies

JC opened the meeting and welcomed all.

2. Minutes

Minutes of AGM and the first PC Meeting held on 9th March 2026 were approved.

3. Headteacher's Report

Staffing

LC advised the school is now firmly in the recruitment window. Last week a permanent and temporary Technical teacher were appointed. Interviews for Geography, History and English permanent staff will take place in the coming weeks.

Mrs Montgomery (PT Health and Food Technology) and Mr Forrest (English) have both decided to retire at the summer. Mr Forrest has been in Gleniffer for almost 30 years and Mrs Montgomery took on the PT role 15 years ago. LC expressed that while being extremely happy for them, they will both be very much missed in GHS.

S6 Leavers

S6 had a great send off before Easter with their "Last Day" and Graduation. The Student Leaders gave fantastic speeches in the graduation ceremony, inspiring their year group as they take the next steps. Special recognition was given to Sophie Help who has volunteered in Student Council for a number of years and has been the first to sign up for volunteering at every school event this year.

After exams, the S6 Prom will be held on 10th June in Dalmeny Park which LC and staff are looking forward to immensely. They have been an outstanding year group to work with and LC and GHS wish them health, happiness and success as they move on.

Magic Breakfast

The provision in the upper library is running really well, and has been led by Miss Swanson this year. The Student Council are going to gather feedback from pupils on ways to increase uptake through the social area and advised that they need to look at the social space, how this can be utilised and hopefully get S6 volunteers to promote to pupils and provide a Grab and Go service. Uptake is down with the move of space, even with Grab and Go. LC advised it is important to take steps to promote the initiative again and encourage pupils across the school to take this free breakfast.

Pre-ordering lunches

Pupils and staff will be given codes to allow them to use the VeriCool app to order lunch items. This allows pupils ordering sandwiches, wraps, pizza, drinks to have their lunch ready to be picked up. Orders must be placed by 10am on the day.

Homework Policy

LC has consulted departments on homework and is now updating the Gleniffer HS policy. This will be launched in the new session so that all parents/carers and pupils are aware of expectations from departments. LC will also be reviewing the school's Equalities policy next session to ensure the most up to date terminology around neurodivergence is represented in our policy.

Qualifications Scotland

Exam season is well and truly upon us. Everything so far has run smoothly, well organised and planned by Mrs Martin, Mrs Foley, Mrs Brooks and our Chief Invigilator.

S3 exams also started today which replicates the assessment block model they will experience in S4.

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Achievements

LC is working on the Celebrating Achievements booklet which will be published at the end of session. Pupils can be shy to share their achievements and LC advising that she relies on information coming in through family members and staff. All pupils recognised for extra-curricular awards will receive a certificate linking their achievement to skills development. A social media post will be put up to encourage people to share their good news!

Next meeting

It is intended to cover the following at the next meeting:

Consultation on Pupil Equity Funding and School Improvement Strategies.
Proposed dates for Parent Council meetings for 2026-27.

Calendar Dates

30th April - P7 Information Evening
4th May - Holiday
6th May - S1 Report Deadline
7th May - In-service
13th & 14th May - P7 Induction Days
18th May - House Games Week
22nd May - Activities Day & S2 Tracking Deadline
25th May - Holiday
26th May - S1-3 Timetable change
28th May - Sports Day
29th May - S3 Report Deadline & S6 Leadership Day
1st June - Seniors Return & Parent Council meeting

6.AOCB

JC invited donations on behalf of the PTA from PC members with the Raffle due to be drawn in June. JC also mentioned that the PTA intend to run a raffle for pupils on the last two days of the session.

5. Next Meeting

The date of the next meeting was confirmed as 1st June 2026 at 7pm.

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