

# SUPPORTING YOUR CHILD TO ACHIEVE IN BUSINESS MANAGEMENT (N5)

## A note from the Faculty Head:

Following your child's recent tracking report, their teacher has identified them as currently being off track for achieving a National 5 qualification this year.

In this flyer, I wanted to highlight some of the resources that your child has been working on in class that could support them at home to develop their knowledge and understanding at National 5 level. In addition to the resources outlined below, they have also been given a condensed 'Study Pack' to help them focus on the areas that they need to develop.

It is my hope that by engaging with these resources, your child will become 'on track'.

Mr. Thompson



## Hints and Tips

One of the areas that pupils tell us they find most challenging is Command Words. These are words used at the start of every question, which tells pupils how the question should be answered. For example, Describe, Explain, Discuss.

When studying, it is really important to also revise these command words.

## Resources to support:

<b>Logbooks</b>	Your child has their own individual achievement logbook. They can self assess their progress against the key criteria for each unit. This allows them to have a targeted and structured approach to revision. An electronic version is available on Teams.
<b>Revision Videos</b>	On Teams there are revision videos for every topic, from every unit. The videos range from short snap 'key points' to more in-depth descriptions. These can be really helpful to catch up on areas missed due to absence, or to revisit previously taught content. There is also a video on Command Words. Some pupils say they find it helpful to listen to them on the way to school!
<b>PowerPoints</b>	PowerPoint presentations for every unit are on Teams. This is a great resource to find more detailed notes, or to catch up on areas missed due to absence. There is also a PowerPoint on Command Words.
<b>Homework</b>	Your child receives regular and meaningful homework from their teacher. It is really important that they complete this, as homework is the best way to get feedback on exam style questions. Homework is posted on Satchel One.
<b>Past Paper Questions</b>	There is a vast number of Past Paper questions available on Teams. These are organised into topics and units so that your child can complete focused and structured revision.
<b>BBC Bitesize</b>	BBC Bitesize is another fantastic resource with additional notes and revision quizzes. <a href="#">BBC Bitesize Link</a>
<b>Revision Notebooks</b>	Every pupil has access to a revision notebook for every unit on Teams. In this they will find condensed revision notes that can help them revisit previously taught content when completing past paper questions.

## Stay in touch :

-  [glenifferhighenquiries@renfrewshire.gov.uk](mailto:glenifferhighenquiries@renfrewshire.gov.uk)
-  0300 300 1313
-  @GlenifferC



# Guide for studying

## Business Management



### Logbooks

1. Use your logbook to identify Red/Amber areas for each unit and topic.

2.

### Study Plan

Plan to revise these areas, tackle one unit at a time.



3.

### Revision Questions

Attempt the revision questions for the unit you are working on (focusing on the topics identified from your logbook).

4.

### Revision Notebooks

Does a read of the short notes in the revision notebook or BBC Bitesize help you to answer the question?



5.

### PowerPoints and Videos

If not, then use the PowerPoints or Videos for more detailed notes.

6.

### Still not sure?

Ask your teacher for help - in class, on Teams or on Satchel One.

