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Civil Engineering Foundation Apprenticeship - SCOE 6

# West College Scotland

## **Schools Vocational Programmes**

Welcome to West College Scotland's Senior Phase Programme; we are delighted that you are considering coming to study at our College.

If you are unsure what you want to do when you leave school then read on...

The courses we offer are ideal if you want to explore subjects and possible career choices which you may not have had the opportunity to study at school. Our courses are designed to give you a whole new learning experience which is different from your school learning.

We aim to help you develop new skills relevant to future employment in the wider world and give you the opportunity to progress to further or higher education, so that you achieve your ambitions.

We look forward to welcoming you to West College Scotland.

COVID 19 - Due to the ongoing pandemic, the delivery of courses may be subject to change. Delivery of all courses are in line with government guidance.



# **West College Scotland**

## **Foundation Apprenticeships**

Learn the skills you need for the future, while you're still at school

# What is a Foundation Apprenticeship?

A Foundation Apprenticeship is an SCQF Level 6 qualification. You can sit a Foundation Apprenticeship over two years, starting in 5th year or a shorter duration course starting in 5th or 6th year alongside your Highers and National 5s.

The difference is, you spend time away from school, at college and with an employer. So you get real, practical work experience.

- Get a qualification that employers recognise and the skills you need to start a career in that industry
- Open up your options after school
- You get to work on real projects with an employer. Some of Scotland's biggest, best known organisations are involved, including McTaggart Construction, Media Monty, Morrison Construction and YMCA
- It's a chance to try a career out so you can decide if it's right for you

# Where could a Foundation Apprenticeship take you?

#### Straight to Work

An FA gives you skills employers want – like timekeeping, problem solving, communication and teamwork.

You'll have connections with employers, work experience and qualifications recogonised by industry.

All this looks great on your CV.

#### A Modern Apprenticeship

In the same subject: You could complete your MA quicker because you'll have completed some elements of the MA during the FA.

In another subject: You'll already have the experience of learning on the job. That looks good to employers who are recruiting MAs.

#### A Graduate Level Apprenticeship

You'll have the experience of learning through work – so you're ready to do it a higher level.

With a GLA, you can take your studies further, even up to Master's Degree level. All while you have a job.

#### **College or University**

Foundation Apprenticeships are recognised by many Scottish universities and colleges

COVID 19 - Due to the ongoing pandemic, the delivery of courses may be subject to change. Delivery of all courses are in line with government guidance.

## **CAR MECHANICS**

#### **Course Outline**

This course will allow you to gain experience in the Motor Vehicle Repair Industry. You will gain experience working on real cars and rigs in a workshop environment. Continual assessment will take place throughout the course, to make sure your skills are being fully developed. This course will increase your chance of employment in vehicle repair industry.

#### **Entry Level Recommended**

Working towards 3 National 5 subjects including Maths

#### **Course Content**

- The Garage
- The Technician
- The Car
- Vehicle Modifications

#### **Progression**

- College
- Modern Apprenticeship

#### Interview

A successful interview with college staff will be required before a place is offered on the course.

# **Key Facts**



### Location

Paisley Campus

#### Level

SCQF Level 4

#### Day

Wednesday/Friday

#### Time

1.45pm – 4.00pm

# ACCOUNTANCY FOUNDATION APPRENTICESHIP

#### **Course Outline**

The Foundation Apprenticeship in Accountancy is for pupils in S5 or S6 and takes 1 years to complete. The aim of the Foundation Apprenticeship Accounting course is to help you understand and use financial information. You will learn to record financial accounting information (and bookkeeping), prepare financial information, indirect tax, analysing accounting information, management accounting and professional ethics for accountants.

Please note work experience will be limited with this Foundation Apprenticeship due to AAT exams and will be arranged during the course.

#### **Entry Level Recommended**

- Achieved National 5 Maths and English at grade A or B
- National 5 Business Studies will be advantageous
- Working at Higher level
- there may be an element of independent online learning required.

#### **Course Content**

- Preparing management accounting information
- Analysing accounting information
- Preparing financial accounting information
- Recording data in the ledger
- Professional ethics for accountants
- Work placement unit
- Advanced bookkeeping
- Final accounts preparation
- Indirect tax

#### **Progression**

- NNC/D Accounting
- Modern Apprenticeship in Accounting
- University

#### Interview

A successful interview with college staff may be required before a place is offered on the course.

## **Key Facts**



#### Location

Paisley campus

#### Level

SCQF Level 6

#### Day

Year 1 - Tuesday/Wednesday/Thursday/Friday

#### **Time**

1.30pm - 4.30pm

# **HNC ACCOUNTING**

#### **Course Outline**

The Higher National Certificate Accounting is a one year course which aims to:

- Give experience of book-keeping and accounting
- Improve and add to existing skills of students who have some knowledge in this area
- Prepare students for progression to further study in accounting or a related discipline

#### **Entry Level Recommended**

Must already have one Higher (Grade C and above) or a minimum of 5 subject passes at Intermediate 2 or Nat 5 level (minimum grade of 3 A's & 2 B's) which must include Maths & English

#### **Course content**

10 Mandatory SQA Credits:

- Recording Financial Information
- Preparing Financial Statements
- Using Financial Accounting Software
- Cost Accounting
- Management Accounting Using Software Technology
- Accounting: Group Award Graded Unit

Optional Credits (2 further credits)

- Business Law: Introduction
- Economics Issues: Introduction
- IT in Business: Spreadsheets Payroll
- Business Communication
- Personal Development Planning

#### **Progression**

- ND Accounting
- University

#### Interview

A successful interview with college staff may be required before a place is offered on the course.

## **Key Facts**



#### Location

Paisley Campus

#### Level

SCQF Level 7

#### Day

Tuesday/Wednesday/Thursday/Friday

#### **Time**

1.00pm - 4.00pm

# HIGHER ECONOMICS

#### **Course Outline**

This course aims to build on the knowledge; understanding and skills gained in National 5 Economics or, for some learners, can act as an introduction to economics. It is designed to develop learners understanding of the economic environment in which we live. This will enable you to apply economic concepts set in real-life contexts. The main purpose of the course is to highlight how important economic concepts, government policies and global trade are to our everyday lives. It will build on learners' own experiences as consumers and, in addition, help them to interpret economic situations through the application of these concepts.

#### **Entry Level Recommended**

- Achieved National 5 Economics course or relevant component units
- Achieved National 5 Business Management Course

#### **Course Content**

This course offers a blend of theoretical and practical experiences. Skills, knowledge and understanding are developed through a range of contexts within the broad discipline of economics.

Mandatory Units

- Economics of the Market
- **Economic Activity**
- Global economic Activity

#### Progression

On completion of this course you can progress onto HNC Business or business degrees at University.

#### Interview

A successful interview with college staff will be required before a place is offered on the course.

## **Key Facts**



#### Location

Paisley Campus

#### Level

SCQF Level 6

#### Day

Tuesday - Evening

#### Time

6.00-9.00pm

## **HNC BUSINESS**

#### **Course Outline**

The HNC Business award is designed to offer candidates who have completed their Higher in Business (or related subject) or who have a general interest in Business, the opportunity to progress to the next academic level.

#### **Entry Level Recommended**

Must already have one Higher (Grade C and above) or a minimum of 5 subject passes at Intermediate 2 or Nat 5 level (minimum grade of 3 A's & 2 B's) which must include Business or Modern Studies & English.

#### **Course Content**

10 Mandatory SQA Credits:

- Managing People & Organisations
- Marketing: An Introduction
- **■** Economic Issues: An Introduction
- Business Accounting
- Business Communication
- IT in Business Spreadsheets
- IT Applications Software
- Graded Unit

Optional Credits (2 further credits)

Depending on numbers in class, a variety of options may be offered including Law, Marketing or Human Resources.

#### **Progression**

- ND Business
- University

#### Interview

A successful interview with college staff will be required before a place is offered on the course.

## **Key Facts**



#### Location

Paisley Campus

#### Level

SCQF Level 7

#### Day

Tuesday/Wednesday/Thursday/Friday

#### **Time**

1.00pm - 4.00pm

# BUSINESS SKILLS FOUNDATION APPRENTICESHIP



The Foundation Apprenticeship in Business Skills is for pupils in S5 and takes 2 years to complete. In S5 the Foundation Apprenticeship will feature the National Progression Award (NPA), plus the new unit 'Contemporary Business Issues'. In S6 it will mainly be delivered in the workplace, and will enable workplace competence to be developed. In addition, the Foundation Apprentices will complete the SCQF level 6 Work Placement unit.

#### **Entry Level Recommended**

National 5 Maths and English and preferably a business subject.

Pupils should have an interest in at least one of the following areas: business processes, procurement, entrepreneurship, accounting or management.

#### **Course Content**

- Understanding business
- PC Passport Working with IT software
- Plan how to manage and improve own performance in a business environment
- Support other people to work in a business environment
- Management of people and finance
- Contemporary business issues
- Communicate in a business environment
- Design and produce documents in a business environment

#### **Progression**

- HNC/D Business, Accounting or Administration & IT
- Modern Apprenticeship in Business
  Administration
- University

#### Interview

A successful interview with college staff may be required before a place is offered on the course.

## **Key Facts**



#### Location

Paisley campus

#### Level

SCQF Level 6

#### Day

- Year 1 Tuesday/Thursday
- Year 2 1 and a half day between work placement & SVQ portfolio building

#### **Time**

1.30pm - 4.00pm

## NPA CYBER SECURITY

#### **Course Outline**

This course provides an opportunity for you to develop your knowledge and skills in data security, digital forensics and ethical hacking. These awards are designed to raise awareness of cyber security and to enable learners to improve their cyber hygiene enabling them to identify security weakness safely, legally and ethically. Cyber Security is an intensive course and will require you to be self-motivated, enthusiastic and prepared to study out with college sessions.

There are opportunities within this course to be involved in national cyber security competitions.

#### **Entry Level Recommended**

- Achieved National 5 in Maths and/or Computer Science
- ► Have a basic knowledge of IT systems

#### **Course Content**

- Data Security
- Digital Forensics
- Ethical Hacking

#### **Progression**

- NC Computing Technical Support with Cyber Security or Digital Media Computing
- HNC Computing: Technical Support with Cyber Security
- NC Computing: Software

#### Interview

A successful interview with college staff will be required before a place is offered on the course.

## **Key Facts**



#### Location

Paisley Campus

#### Level

SCQF Level 5

#### Day

Tuesday/Thursday

#### Time

1.45pm - 4.00pm

# SOCIAL SERVICES CHILDREN & YOUNG PEOPLE FOUNDATION APPRENTICESHIP

#### **Course Outline**

The Foundation Apprenticeship in Social Services Children and Young People is for pupils in S5 & S6. Pupils can study this framework over a 1 or 2 year period (S6 1 year only).

Pupils will complete a National Progression Award (NPA) at SCOF level 6. This includes knowledge units that support pupils to develop an understanding of how children develop and learn, play and child protection. Pupils will also complete the 4 mandatory Units of the SVQ 2 Social Services Children and Young People. The NPA will provide knowledge and an introduction to the skills that will help complete the SVO units. The NPA has 24 SCOF credit points at SCOF level 6 and the 37 credit points at SCQF level 6. These two parts, along with associated work placement, form the Foundation Apprenticeship in Social Services Children and Young People.

#### **Entry Level Recommended**

National 5 English and working towards Higher

Please note: all candidates are required to be

vetted by Disclosure Scotland as part of the Protecting Vulnerable Groups Scheme (PVG Scheme).

#### **Course Content**

- Safeguarding of children and young people
- Communication with children and young people
- Promote the safety and wellbeing of children and young people
- Support the health and safety of yourself and individuals
- Support the safeguarding of children
- Play for children and young people
- Development of children and young people
- Support effective communication
- Develop your own knowledge and practice

#### **Progression**

- Modern Apprenticeship
- NC Early Education & Childcare
- Higher Social Care Level 6
- Note: No
- University

### **Key Facts**



#### Location

Paisley Campus

#### Level

SCQF Level 6

#### **Day**

#### Shorter Duration Model

Year 1 - Block 1-Tuesday/Wednesday/ Thursday/Friday

Block 2 & 3 - Tuesday/Thursday PM college & 1 day work placement

2 Year Model

Year 1 - Tuesday/Thursday

Year 2 - Tuesday PM college & 1 full day

#### **Time**

1.30pm - 4.00pm

#### Interview

A successful interview with college staff may be required and also a short written exercise before a place is offered on the course.

# SKILLS FOR WORK CHILDCARE

#### **Course Outline**

You will study a National 5 level programme an introductory qualification that will allow you to further develop your knowledge, skills and attitudes needed to consider work in the early learning and childcare sector.

At National 5 pupils can begin to develop transferable skills including:

- skills to become effective job-seekers and employees
- positive attitude to learning
- flexible approaches to solving problems

The Qualification covers areas such as the Development and Wellbeing of Children and Young People, Play in Early Learning and Childcare and Working In Early Learning and Childcare

#### **Entry Level Recommended**

Working towards National 5s

#### Course Content

Mandatory Units

- Development and Wellbeing of Children and Young People
- Play in Early Learning and Childcare
- Working in Early Learning and Childcare

Optional Units (one of the following):

- Contemporary families
- Children and Young People: Rights and Protection
- Care and Feeding of Children and Young People
- Introduction to First Aid

Please note no placements are offered on this course.

#### **Progression**

- NC Early Education and Childcare
- Employment

## **Key Facts**



#### Location

Paisley Campus

#### Level

SCQF Level 5

#### Day

Tuesday/Thursday or Wednesday/Friday

#### **Time**

1.45pm - 4.00pm

#### Interview

A successful interview with college staff will be required and also a short written exercise before a place is offered on the course.

# SOCIAL SERVICES & HEALTHCARE FOUNDATION APPRENTICESHIP

#### **Course Outline**

The Shorter Duration Foundation Apprenticeship in Social Services and Healthcare is aimed at pupils in S5 or S6. Pupils complete a National Progression Award (NPA) at SCOF level 6 in Social Services and Healthcare, Pupils complete the 4 Mandatory Units of the SVO 2 Social Services and Healthcare. The NPA provides knowledge and an introduction to the skills that will help pupils to complete the SVO units. The NPA has 24 SCOF credit points at SCOF level 6 and the SVO 2 mandatory units have a total of 37 credit points at SCOF Level 6. These 2 parts along with the associated work placement, form the Foundation Apprenticeship in Social Services and Healthcare

#### **Entry Level Recommended**

National 5 English and working towards Higher

Please note: all candidates are required to be vetted by Disclosure Scotland as part of the Protecting Vulnerable Groups Scheme (PVG Scheme).

#### **Course Content**

- Social services in Scotland
- Communication in care relationships
- Human development and social influences
- Support the health and safety of yourself and individuals
- Support the safeguarding of individuals
- Safeguarding people
- Safe practice and wellbeing in social services
- Support effective communication
- Develop your own knowledge and practice

#### **Progression**

- Modern Apprenticeship
- Higher Social or Health Care Level 6
- HNC Social Services or Care & Administrative Practice or Childhood Practice
- University

#### Interview

A successful interview with college staff may be required and also a short written exercise before a place is offered on the course.

## **Key Facts**



#### Location

Paisley Campus

#### Level

SCQF Level 6

#### **Day**

Year 1 - Block 1-Tuesday/Wednesday/ Thursday/Friday

Block 2 & 3 - Wednesday/Friday PM college & 1 day work placement

#### **Time**

1.30pm - 4.00pm

# HIGHER PSYCHOLOGY

#### **Course Outline**

This course provides an opportunity for you to enhance your knowledge and understanding of Human Psychology. This is achieved by studying a variety of topics that will help you to understand and explain the human mind and behaviour. There are three topics, topic 1 Individual Behaviour, examines aspects which make us unique. Topic 2 Research explains and examines the various research skills employed by psychologists when investigating human behaviour. This unit concludes with a personal research project which will involve pupils selecting a suitable topic for research and devising and conducting that research in collaboration with other class members. The unit concludes with the submission of and individual report that is externally marked and accounts for 40% of the final mark. The last topic Social Behaviour looks at the various social influences that have an influence on our behaviour. There is a final exam.

#### **Entry Level Recommended**

- N S6 Pupils
- Achieved Higher English

#### **Course Content**

- Individual Behaviour
- Social Behaviour
- Research

You will also be asked to complete a Research Investigation as part of the Investigating Behaviour unit and keep a logbook to record progress. Your research investigation and logbook will be externally marked and are worth 40% of the final mark. The remaining 60% of the final mark comes from the end of course external exam, which tests your knowledge and understanding of all three units.

#### **Progression**

- HNC in Social Sciences
- NNC Counselling
- University

#### Interview

You may be required to attend an interview for this course.

## **Key Facts**



#### Location

Paisley Campus

#### Level

SCQF Level 6

#### Day

Tuesday/Thursday or Wednesday/Friday

#### **Time**

1.45pm – 4.00pm

# CIVIL ENGINEERING FOUNDATION APPRENTICESHIP

#### **Course Outline**

The Foundation Apprenticeship in Civil Engineering is for pupils in S5. Pupils will be given the opportunity to develop the skills required by modern professional Civil Engineering Technicians and provides an insight to the many career options available. They will study the principles and practices utilised by engineers and consultancy teams working in the field of renewable energy, roads and bridges, flood alleviation, commercial buildings, marine works and environmental protection through an NC in Civil Engineering at SCQF Level 6 and SVQ 3 Construction Technical. In S6 there will be work placement.

#### **Entry Level Recommended**

Achieved several National 5 subjects including Maths & Physics and working towards Higher.

#### **Course Content**

- Civil engineering materials
- Civil engineering site work
- Computer aided drafting: An introduction
- Health and safety in the construction industry
- Mechanics for construction: An introduction
- Civil engineering project
- Civil engineering technology
- Construction site surveying: An introduction
- Mathematics: Craft 1
- Construction Technology: Groundworks
  & Substructures
- Modern Methods of Construction: An Introduction

#### **Progression**

- Modern Apprenticeship
- HNC Construction Management
- University

## **Key Facts**



#### Location

Paisley Campus

#### Level

SCQF Level 6

#### Day

Year 1 - Tuesday/Thursday

Year 2 - Tuesday/Thursday PM college & 1 day work placement

#### **Time**

1.30pm - 4.30pm

#### Interview

An interview is not required for a place on this course. Places will be offered based on information provided within the online application.

# DIGITAL MANUFACTURING FOUNDATION APPRENTICESHIP

#### **Course Outline**

The Foundation Apprenticeship in Digital Manufacturing aims to give pupils the opportunity to develop the skills and knowledge to enter into a career in Engineering and the Advanced Manufacturing sector and other Engineering related industries. The programme is designed to provide participants with theory, practice and related work experience. The FA in Digital Manufacturing is an SCQF Level 6 qualification aimed at pupils in S5 and will take 2 years to complete.

#### **Entry Level Recommended**

Working towards National 5 Maths and a National 5 STEM/Technical based subject

#### **Course Content**

- Communication Core Skill Unit
- Mathematics: Technician 1
- Engineering: Applying IT
- CAD for Engineers
- Engineering Manufacturing Processes
- Engineering Materials
- Graphical Engineering Communications
- Industrial CNC Machining

3 mandatory units, 5 restricted core units, plus four optional units from a further range.

#### **Progression**

- Modern Apprenticeship
- HNC Engineering
- University

#### Interview

A successful interview with college staff may be required before a place is offered on the course.

## **Key Facts**



#### Location

Paisley Campus

#### Level

SCQF Level 6

#### Day

Year 1 - Tuesday/Thursday PM college. Employer engagement/work placement will take place during year 1 - dates to be confirmed.

Year 2 – Tuesday-Friday PM college. Employer engagement/work placement will take place during year 2 – dates to be confirmed.

#### **Time**

1.30pm - 4.30pm

# SKILLS FOR WORK CONSTRUCTION CRAFTS

#### **Course Outline**

Jobs in the construction industry are ever in demand. If you are interested in securing one, you should try this introductory course. It is an ideal starting point for you to explore each of the main trade areas. This is a very practical course; students will work in a variety of workshops producing products and models that are accepted as being completed to industry standards.

#### **Entry Level Recommended**

- Working towards National 5 Maths and English
- Genuine interest in the Construction Industry

#### **Course Content**

- Employability Skills
- Half Brickwork
- Decorative Painting
- Site Carpentry Bench Joinery

#### **Progression**

- NPA Bricklaying
- NPA Roof Slating & Tiling
- NPA Painting & Decorating

#### Interview

A successful interview with college staff will be required and also a multiple choice exercise before a place is offered on the course.

## **Key Facts**



#### Location

Paisley Campus

#### Level

SCQF Level 5

#### Day

Tuesday/Thursday or Wednesday/Friday

#### **Time**

1.45pm - 4.00pm

# PERFORMING ENGINEERING OPERATIONS

#### **Course Outline**

This qualification covers the fundamental skills and knowledge common to all engineering and manufacturing practises including health and safety requirements and communicating engineering information. The qualification is comprised of 3 Mandatory units and 2 Optional Units (from a large selection of 32.) The 2 practical units are there to substantially improve the practical skills of the pupil, by manufacturing a number of different items from a series of engineering drawing to within a given tolerance.

#### **Entry Level Recommended**

Preferable should have or be working towards national 5 qualifications in two of the following Maths, Graphical Communication, Metalwork, Woodwork, Design and Technology/Manufacture, Science

- Have a keen interest in engineering
- Be a good communicator
- Be a team player
- Be prepared to commit to the course.

#### **Course Content**

Mandatory Units

- Working Safely in an Engineering Environment
- Working Efficiently and Effectively in Engineering
- Using and Communicating Technical Information

2 units from a selection of 32 to be decided by the department.

#### **Progression**

Full time Pre-Apprentice college course

#### Interview

A successful interview with college staff will be required before a place is offered on the course.

### **Key Facts**



#### Location

Paisley Campus

#### Level

SCQF Level 4

#### Day

Tuesday/Thursday

#### Time

1.45pm – 4.00pm

# ENGINEERING FOUNDATION APPRENTICESHIP

#### **Course Outline**

The Foundation Apprenticeship in Engineering aims to give pupils the opportunity to develop the skills and knowledge to enter into a career in Engineering and the Advanced Manufacturing sector and other Engineering related industries. The programme is designed to provide participants with theory, practice and related work experience. The FA in Engineering is an SCQF Level 6 qualification aimed at pupils in S6 and will take 1 year to complete.

#### **Entry Level Recommended**

- Achieved National 5 Maths and working towards Higher
- National 5 English and a STEM based subject

#### **Course Content**

- NC Engineering Systems
- Performing Engineering Operations
  Units

#### **Progression**

- Modern Apprenticeship
- NNC Engineering
- University

#### Interview

A successful interview with college staff may be required before a place is offered on the course.

### **Key Facts**



#### Location

Paisley Campus

#### Level

SCQF Level 6

#### Day

Year 1 - Tuesday/Thursday/Friday full days. Work placement will take place within this schedule, with dates to be confirmed.

#### **Time**

9.30am - 4.30pm

# CREATIVE & DIGITAL MEDIA FOUNDATION APPRENTICESHIP

#### **Course Outline**

The Foundation Apprenticeship in Creative and Digital Media is for pupils in S5. In S5 pupils complete a National Progression Award (NPA) at SCQF level 6. This includes knowledge units that support pupils to develop an understanding of the technologies, processes and practices used within the Creative Industries. In S6 they complete 4 units of the Diploma in Creative Digital Media at SCQF Level 7 all leading to the unit Media: Project which will complement the workplace experience and will be used for the industry challenge project.

#### **Entry Level Recommended**

National 5 English and Computing or Media Subject working towards Higher

#### **Course Content**

- Creative industries: An introduction
   Scotland
- Media: understanding the creative process
- Work effectively with others in the creative industries
- Communicating using digital marketing/ sales channels
- Media project
- Creative industries: Understanding a creative brief
- Storytelling for the creative industries
- Ensure your own actions reduce risks to health and safety
- Use digital and social media in marketing campaigns

#### **Progression**

- Modern Apprenticeship
- HNC or HND in a variety of creative disciplines
- University

### **Key Facts**



#### Location

Paisley Campus

#### Level

SCQF Level 6

#### Day

Year 1 - Tuesday/Thursday

Year 2- Tuesday PM college & 1 day work placement

#### **Time**

1.30pm - 4.00pm

#### Interview

An interview is not required for a place on this course. Places will be offered based on information provided within the online application.

# **SOCIAL MEDIA & ANIMATION**

#### **Course Outline**

Social Media is everywhere and is used to interact and promote a wide range of hobbies, interests, sports, arts, business and general communication, on a daily basis, worldwide.

This course will help you to create animations and content to promote your area of interest through inclusion within a social media context.

You will look at social media platforms, social media tools, social media methodologies and social media etiquette, whilst creating your own social media platform. You will learn about the basics of animation through use of animation software and how this can be used to maximise the effect of promoting your social media platform. You will also learn how to use film, audio, photography and digital art software to create content for a website.

#### **Entry Level Recommended**

Working towards National 5s

#### Course Content

- Animation Fundamentals
- Art & Design Project
- Interactive Multimedia for Web Development
- Research

#### **Progression**

- NC Media
- NC Graphics

#### Interview

A successful interview with college staff will be required before a place is offered on the course.

## **Key Facts**



### Location

Paisley Campus

#### Level

SCQF Level 5

#### Day

Tuesday/Thursday

#### Time

1.45pm - 4.00pm

# HIGHER DANCE

#### **Course Outline**

This is the perfect course for you if you have an interest in working with others and enhancing your knowledge and understanding of choreography to create new and exciting dance work. You will participate in a variety of dance styles and learn, with others, how the fundamentals are used in the creative process of choreography (dance styles include lazz and Contemporary). A basic understanding of lazz, Contemporary or Ballet is beneficial but not essential for this course and you will be expected to display a commitment to engaging in new ways of working within dance. As you will be working with others, especially in choreographic pieces, full attendance on this course is expected. You will be given support throughout the course to plan, develop and evaluate your performance and will be kept fully informed of your progress. During this course you will have the opportunity to attend theatre trips and workshops such as the Scottish Ballet Highers' day.

#### **Entry Level Recommended**

A reference is required for this course

#### **Course Content**

- Choreography
- Technical Skills
- Dance

#### **Progression**

- NC Dance
- HND Dance Artists.
- University

#### Interview

Entry is by audition and interview only, this will involve: A practical dance class, a group presentation about the course and content, a written short answer paper. The practical class requires that: Appropriate dance clothing should be worn. You should be prepared to dance bare foot. You may be introduced to dance styles which you have not tried before. If you are interested you will be notified through your school of an audition date. Following auditions, places are offered to those who demonstrate the greatest potential to benefit from the course, regardless of their previous experience or dance education background.

## **Key Facts**



#### Location

Paisley Campus

#### Level

SCQF Level 6

#### Day

Wednesday/Friday

#### Time

1.45pm – 4.00pm

# HIGHER PHOTOGRAPHY

#### **Course Outline**

Photography is the world's most popular hobby activity. So many business and professions now use photography to promote and develop their brands and products. From Instagram to posters in Braehead Shopping Mall photography is all around us.

Working towards a Higher in Photography will require you to take time in your week to plan, take and edit your pictures. Some projects are weather dependent meaning you will have to take pictures when possible; that might mean early on a Sunday morning!

Some students who complete this course go on to join our very successful courses in photography here in the College. Other students use the Higher to boost their art qualifications for entry to university, college or art school. As part of your school week this course gives you a chance to make a move to the next stage of your development, being a college student, working with new people from across Renfrewshire.

Students really love this course and explain it has helped their confidence and made

them feel more ready to move to college/Uni or work full time.

The course assumes you have little or no experience of photography when you start. We provide all equipment and materials you will need. This is a creative subject that also has a technical element. It will give you an opportunity to practice a wider range of skills – and it looks great on your UCAS or job application form!

#### **Entry Level Recommended**

There are no formal entry requirements

#### Course Content

- Learn to use a DSLR camera and edit your images
- Contextual imagery Look at the world of photography, design and plan your photo shoots
- Compile a final project folio of your images

#### **Progression**

- NQ Photography
- HNC Photography
- University
- Art School

### **Key Facts**



#### Location

Paisley Campus

#### Level

SCQF Level 6

#### **Day**

Wednesday/Friday

#### **Time**

1.45pm - 4.00pm

#### Interview

A successful interview with college staff will be required before a place is offered on the course.

# NPA MUSIC PERFORMING

#### **Course Outline**

This course provides an opportunity for you to develop your knowledge and understanding of Live Performance, Music Promotion and technique on an instrument or voice. This will be an intensive course and will require you to be self-motivated, enthusiastic and prepared to study out with college sessions.

#### **Entry Level Recommended**

You should have a basic level of instrument or vocal skill and entry will be based upon a successful audition. You would benefit from previous experience in music performing.

#### **Course Content**

- Music: Live Performance
- Performing Music on One Instrument or Voice
- Music: Promotion in the Music Industry

#### **Progression**

- NC Music
- NNC Music
- NNC Sound Production

#### Interview

A successful interview and audition with college staff will be required before a place is offered on the course.

## **Key Facts**



#### Location

Paisley Campus

#### Level

SCQF Level 5

#### Day

Tuesday/Thursday

#### Time

1.45pm – 4.00pm

# **BEGIN BEAUTY THERAPY**

#### **Course Outline**

This course is an introduction to beauty therapy, covering both practical and theoretical elements. Particular emphasis is placed on the practical abilities of the pupil's work, with an essential aspect of the course involving participating in a realistic working environment.

#### **Entry Level Recommended**

There are no formal entry requirements

#### **Course Content**

- Beauty practical skills-Facials and Nail Therapy
- Product awareness
- Career option & choices
- Prepare and assist in the work place environment
- Health & Safety
- Working with customers & colleagues

#### **Progression**

- Beauty Care Level 5 course
- Employment as a salon assistant

#### Interview

A successful interview with college staff will be required before a place is offered on the course.

## **Key Facts**



#### Location

Paisley Campus

#### Level

SCQF Level 4

#### Day

Tuesday/Thursday or Wednesday/Friday

#### **Time**

1.45pm - 4.00pm

## **BEGIN MAKE-UP ARTISTRY**

#### **Course Outline**

National Progression Award in cosmetology consists of 4 credits. Pupils will work on units such as make-up artistry, practical skills, product awareness, career options and choices, health and safety, prepare and assist in the workplace environment as well as working with customers and colleagues. This course gives pupils an opportunity to apply to NC Make-up full time courses in the future. A degree of written work is part of all units within this course.

#### **Entry Level Recommended**

There are no formal entry requirements

#### **Course Content**

- Make-up Artistry- Practical Skills
- Product awareness
- Working with customers & colleagues
- Career options & choices
- Prepare and assist in the work place environment
- Health & Safety

#### **Progression**

NC Make-up course

#### Interview

A successful interview with college staff will be required before a place is offered on the course.

## **Key Facts**



#### Location

Paisley Campus

#### Level

SCQF Level 4

#### Day

Tuesday/Thursday or Wednesday/Friday

#### **Time**

1.45 pm - 4.00 pm

# SKILLS FOR WORK HAIRDRESSING

#### **Course Outline**

If you are interested in a career in Hairdressing, why not explore all the possibilities in our fantastic salons. The main aim of the course is to provide you with the opportunity to undertake a course in the theoretical and practical skills involved in hairdressing. All units contained within the course contain written work in the formation of a portfolio of evidence.

#### **Entry Level Recommended**

You must have a keen interest in learning about hairdressing and be prepared to observe skills being demonstrated and then to practice for as long as it takes to become competent.

#### **Course Content**

- Salon Awareness
- Working in a Salon
- Creativity
- **Employability Skills**

#### **Progression**

- Begin Hairdressing course
- Employment as a salon assistant

#### Interview

You will be interviewed for this course and this will involve: Group presentation about the course and content question paper about your interests in the hairdressing industry. Personal one to one interview your written responses and personal presentation will be graded to gauge your suitability for the course.

## **Key Facts**



#### Location

Paisley Campus

#### Level

SCQF Level 5

#### Day

Tuesday/Thursday or Wednesday/Friday

#### **Time**

1.45pm - 4.00pm

# HOSPITALITY ESSENTIAL SKILLS

#### **Course Outline**

This course is designed to give you an introduction to the many areas of the hospitality industry where you may wish to work but do not have either the skills required or the knowledge of all the areas that exist. The course will centre around the planning and eventual carrying out of an event where you will as a group showcase the skills and knowledge you have acquired on the course to friends and family as well as staff from your school. The course will also equip you with some of the requirements necessary for work in the hospitality industry e.g. Licensing training and REHIS Elementary Food Hygiene certification.

#### **Entry Level Recommended**

No formal qualifications are required for this course but previous experience of a home economics or hospitality subject would be beneficial.

#### **Course Content**

- Assist in organising an event
- Barista Skills
- Food and Beverage service
- REHIS Elementary Food Hygiene
- Customer Care
- Team building skills
- Licensing training
- Prepare and Serve Dispensed and Instant Hot Drinks
- Prepare Hot and Cold Sandwiches
- Allergy Awareness Certificate

#### **Progression**

- NC Professional Cookery level 5
- Modern Apprenticeship
- Employment

#### Interview

A successful interview with college staff will be required before a place is offered on the course.

## **Key Facts**



#### Location

Paisley Campus

#### Level

SCQF Level 4/5

#### Day

Tuesday/Thursday (August – December)

#### **Time**

1.45pm – 4.00pm

# NPA PROFESSIONAL COOKERY

#### **Course Outline**

This course provides an opportunity for you to develop your skills in professional cookery and is designed to give you the skills and knowledge needed to make an informed decision regarding following a career in the catering industry as a trainee chef or chef apprentice. It is also the stepping stone to more advanced courses in professional cookery which can be studied full-time or in conjunction with employment.

This is not a leisure course it is intended for pupils who wish to work in the industry and classes take place in a commercial kitchen in the college.

#### **Entry Level Recommended**

No formal qualifications are required however experience of a hospitality or home economic related subject would be helpful.

#### **Course Content**

Core Units

- Food Preparation Techniques: An Introduction
- Food Hygiene for the Hospitality Industry
- Cookery Processes: An Introduction

Other possible Units

- Craft Baking
- Introduction to Cake Decoration
- Hospitality: Organisation of Practical Skills
- Local Hospitality Provision

#### **Progression**

- NQ Professional Cookery level 5
- Employment
- Modern Apprenticeship

#### Interview

A successful interview with college staff will be required before a place is offered on the course.

## **Key Facts**



#### Location

Paisley Campus

#### Level

SCQF Level 4

#### **Day**

Wednesday/Friday

#### Time

1.45pm - 4.00pm

## **HNC TRAVEL AND TOURISM**

#### **Course Outline**

This course will equip you with the knowledge, understanding and skills required for employment within the Travel and Tourism industry or for progression to further academic qualifications within the Travel and Tourism area. Employment areas cover organisations in the domestic, inbound tourism and outbound travel industry, for example, tour operations, visitor servicing, tourism development, marketing, customer service, guiding, conferencing, tourist and information services, retail and business. travel agents, airlines, airports, cruise operators. This course can also provide a preparation for employment in the general field of business in areas such as administration, marketing and customer services.

#### **Entry Level Recommended**

- S6 Pupils able to work independently and under pressure
- Achieved 1 Higher or a pass at NC level in a related subject for example Administration or Business

#### **Course Content**

Mandatory Units:

- Introduction to Travel and Tourism
- Structure of the Travel and Tourism Industry
- Retail Travel Practice
- Creating a Culture of Customer Care
- International Tourist Destinations
- Preparation for Employment in the Travel and Tourism Industry
- Graded Unit 1
- Air Travel
- Communication

Other Possible Units:

- Tour Guiding and Resort Representation
- Visitor Attraction Operations
- Communication in Spanish

#### **Progression**

- ND Travel and Tourism
- University
- Employment

### **Key Facts**



#### Location

Paisley Campus

#### Level

SCQF Level 7

#### Day

2 full days TBC

#### Time

9.00pm - 4.00pm

#### Interview

A successful interview with college staff will be required before a place is offered on the course.

# **Frequently Asked Questions**

#### How do I get there?

If transport is required this is organised through your school and will take you back to the nearest point to your home at the end of the day.

For Foundation Apprenticeships travel expenses will be provided for work placements located more than 2 miles from your home.

# How are these programmes different from the subjects I take at school?

The main difference is that you will spend time at college while working towards qualifications at SCQF Level 4,5,6 or 7.

If you are studying a Foundation Apprenticeship you will spend time in a work placement with an employer.

# How will the courses be certified?

You will receive a certificate from the relevant awarding body (SQA, IMI etc.).

#### So what are the benefits?

The award itself will act as a springboard into the workplace, a modern apprenticeship, or to go onto college or university. You will develop valuable skills such as communication, working with others and problem solving, skills that are beneficial in the world of work.

# Who do I contact if I have a problem while at College?

The Schools Team can be found in the Renfrew Building along from the Main Reception at the main entrance.

#### **Kelly Ewing**

School Liaison Coordinato

t: 0141 581 2139

m: 07809 507 410

e: kellly.ewing@wcs.ac.uk

#### **Donna MacLeod**

Schools Liaison Administration Assistant

t: 0141 581 2257

e: donna.macleod@wcs.ac.uk

## Foundation Apprenticeship Senior Administrator

t: 01475 553 182

e: foundation.apprenticeship@wcs.ac.uk

#### Katrina Maxwell

Foundation Apprenticeship School Engagement Coordinator

t: 01475 554030

e: katrina.maxwell@wcs.ac.uk

#### **Sharron Rodger**

Schools Relationship Manager

e: Sharron.Rodger@wcs.ac.uk

#### It sounds great - how do I apply?

Places are limited, you should speak to your pastoral/guidance teacher as soon as possible. You should also read the option details for your choice of course and discuss this with your parent or guardian. Your school will instruct you on the relevant online application process.

For Foundation Apprenticeships you must apply online through the West College Scotland website.

Further information can be found at:

- www.apprenticeships.scot
- www.westcollegescotland.ac.uk/ foundation-apprenticeship
- https://www.westcollegescotland.ac.uk/courses/schools-vocational-programme/

