

# CAREERS

## Skills Development Scotland

### Careers Advice in Gleniffer High School



Skills Development Scotland is Scotland's careers service.

Our SDS Careers Advisers are [Nicola Keane and Catriona Makeham](#) and you can get in touch with them through the school. Nicola and Catriona are based in the careers office in the upper library.

Nicola is the Careers Adviser for Moredun and Glen Houses while Catriona looks after Brodie and Glen Houses.

Our SDS Careers Advisers will be there for you all through school, helping you get ready for your post school plans and destinations. They offer one to one support, group work, drop-in sessions, college workshops, modern apprenticeship workshops and so much more.

Careers Advisers are not here to tell you what to do. They are here to help you make plans for your future beyond school. They support you with the planning, applications and interview stages and beyond. Catriona and Nicola will help you to think about what's best for your future. They will be there to offer you help, support, advice and encouragement. Our Careers Advisers will help you to develop your Career Management Skills, which are the skills you'll need to make your career a success.

To make an appointment please speak to your Pastoral Support Teacher or come along to Drop In Tuesday at lunchtime in the upper library.

SDS Careers Advisers are also able to support parents, carers and teachers when it comes to talking about careers.

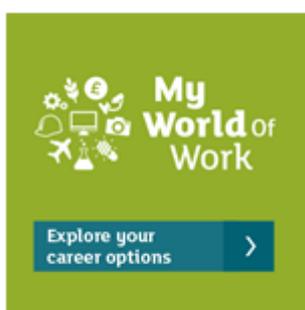
**[Follow us on Twitter @GlenifferCaree1](#)**

Useful Websites:

For My World of Work <https://www.myworldofwork.co.uk/>

For SDS <https://www.skillsdevelopmentscotland.co.uk/>

For UCAS <https://www.ucas.com/>



**My  
World of  
Work**

The work of SDS Careers Advisers is supported by the careers website [My World of Work](#).

You can use it to explore your career, skills and learning opportunities right through your school and working life.



## Are you thinking of Applying for College and University?

Use the [course choice tool](#) on My World of Work to search for options. It offers information on the latest college, university and training places in Scotland.

### Are you ready to apply for college?

There's a lot of competition for college courses, but My World of Work can help. You can find out how and when to apply, then follow the tips to make your application stand out from the crowd. Here are some pointers to get you started:

1. Have a look at the [five important things](#) to find out here before you apply.
2. Take a look at the [tutorial](#) for writing a personal statement.
3. When completing your application form, take a look at [mistakes to avoid](#).

If you have a college interview lined up, find out what to expect and how [to impress](#)

It's also worth checking with the college you're applying to and find out what their process is.

Visit [myworldofwork.co.uk](http://myworldofwork.co.uk) for more information.

Remember our Careers Advisers are on hand at school to talk to you about your options.

### Ready to apply for university?

From finding the right course to perfecting a UCAS [personal statement](#), My World of Work can help you create a winning [UCAS application](#).

If you're filling in your [UCAS application form](#), here are five things you need to double check:

1. Your personal statement
2. Spelling and grammar
3. Your referee
4. Your details
5. Course choices

Visit [myworldofwork.co.uk](http://myworldofwork.co.uk) for more information or visit [UCAS.com](http://UCAS.com) for all your support and help in applying.

You can make an appointment with our Careers Advisers to discuss your options through.





## School leavers

### Are you thinking of leaving school?

There are lots of options available to you:

- Start by creating a [My World of Work account](#). Then you can find out where your strengths lie and discover your skills and interests to help you find a career that suits you
- Think about applying to college, university or further training? Use the [course search tool](#) to consider your options and find out what funding might be available
- [Apprenticeships](#) – Earn as you learn with an Apprenticeship in Scotland. Find out what [types are available](#) and [search for vacancies](#)
- Work experience such as [volunteering](#) can be valuable when building skills for your career. Find [opportunities near you](#)
- A [gap year](#) is your chance to travel, work, volunteer, study or gain further experiences which will help you apply to the next stage towards your career.
- [looking for a job?](#) Discover Scotland's industries, search for jobs, learn [how to network](#) and [visit job fairs](#)
- If you think you need a little help getting into the workplace, check out the [Certificate of Work Readiness](#) and get the skills and experience employers really want.



Remember you don't have to be at school to get help from a Skills Development Scotland Careers Adviser.

Drop in to our local centre to get support and information on what to do next. Or go to [myworldofwork.co.uk/centres](https://myworldofwork.co.uk/centres) to find a local career centres near you.

Skills Development Scotland Centre Paisley, **Phone:** 0800 917 8000

**Located in:** [The Paisley Centre](#)

**Address:** 1un, 25 Causeyside St, Paisley PA1 1UL

**Hours:**

**Monday** 9am–5pm

**Tuesday** 9am–5pm

**Wednesday** 10:30am–5pm

**Thursday** 9am–5pm

**Friday** 9am–5pm

**Saturday** Closed

**Sunday** Closed



## Parents and carers

When it comes to making career decisions, you're one of the first people your child will turn to for help. Skills Development Scotland is Scotland's careers service and our Careers Advisers are available to support you and your child throughout their time at school.

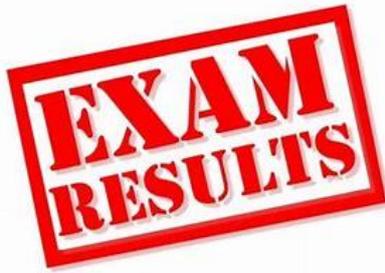
You can get in touch with your Careers Adviser through the school.

Scotland's careers website [My World of Work](#) is full of useful information to help you explore the routes your child could take post school.

Pupils will use My World of Work with their SDS Careers Adviser at school as they build their [Career Management Skills](#)

You can find more information on how to support them in making [important career decisions](#).

Visit [myworldofwork.co.uk/parents](http://myworldofwork.co.uk/parents) for more information or contact your child's school Careers Adviser.



## Exam Results and what comes next

Whether you are waiting for your exam results to arrive or you already have them, Scotland's careers service Skills Development Scotland is there to help you

[My World of Work](#) is packed with information to help you with your next steps. There's lots of advice for parents and carers, including practical steps to support your child in the run up to results day and in the days after.

SDS' Exam Results Helpline opens on results day on **0808 100 8000**. Qualified SDS Careers Advisers will be there to discuss what's right for you. You can get information on UCAS Clearing, resits and appeals. You can also talk to us about other options, such as doing an Apprenticeship.

Visit [myworldofwork.co.uk/examresults](https://myworldofwork.co.uk/examresults) for more information.

Remember our Careers Advisers are on hand at school to talk to you about your options or drop in to one of our careers centres to get support and information on what to do next.



## Social media

Here is a list of social media channels which provides the latest content and related services from My World of Work and – ideal for pupils and parents.

Our school Careers Advisers have atwitter page:

**[Follow us on Twitter @GlenifferCaree1](#)**



**Facebook – [@myworldofwork](#)**

facebook.com/myworldofwork

**Twitter – [@mywowscotland](#)**

twitter.com/mywowscotland

**Instagram – [@mywowscotland](#)**

instagram.com/mywowscotland

**YouTube – [My World of Work](#)**

youtube.com/user/myworldofwork



**Twitter – [@apprenticeships\\_scot](https://twitter.com/apprenticeships_scot)**

twitter.com/apprentice\_scot

**Instagram – [@apprentice\\_scot](https://www.instagram.com/apprentice_scot)**

instagram.com/apprentice\_scot

**YouTube – [Scottish Apprenticeships](https://www.youtube.com/channel/UCKEH9FdVLyMYKI2c4pNqjPA)**

youtube.com/channel/UCKEH9FdVLyMYKI2c4pNqjPA