**Minute of the Gleniffer High School PTA Meeting: Tuesday 21 May 2019, at 7.00 pm**

Present: Tricia Graham, Carolyn Stewart, Aileen Jackson, Judith Walker, Sharon Ronald, Julie McCrorie, Vicky Colquhoun, Ruth Chalk, Tracey Craig, Graeme Thompson, Lisa Chalmers

Apologises: Georgina Kent, Alex Ellis, Claire McNeill

**1. Welcome and Apologises:**

Attendance and apologises are noted as above.

A warm welcome to new members.

**2. Continuation of PTA**

Discussion took place about timing of PTA to allow Parent Council members to be part of both committees. It was suggested that PTA meetings take place on a Monday night, prior to Parent Council at 6.30pm-7.30pm. Lisa will speak to PC chair about starting PC at 7.30pm. Calendar of PC meetings is set for the year, however it is not anticipated that PTA meetings would need to take place as regularly.

**4. Treasurer’s Report:**

£240 was made at the Car Boot Sale.

**5. Events for the session**

Suggestions include:

**Bake sales** – 20th Dec 2019, 1st April 2020 and 29th May 2020.

**Zumbathon** prior to October holiday. G Thompson to check with staff member over availability but Tues 8th Oct is a possibility.

**Clubbercise** a Tues night in January. V Colquhoun to check availability of instructor.

**Xmas Fayre** Thurs 28th November 7pm-9pm. Organise stalls etc in week before so that it is just set up of tables etc on the day. Social area will be available from 4pm. Staff to encourage more pupils to be involved. Also suggestion of hair/make-up masterclasses, which would be advertised and ticketed beforehand. Santa was a big success last year so we would definitely be looking for a grotto again.

**School events** – tombola and raffles at Parents’ events. L Chalmers to request donations for a hamper and V Colquhoun/S Ronald will help to pull the hamper together.

**Ladies’ Night** – Discussion of possibly trying to organise something in summer term at a different location. Malawi fundraising will be finished by then.

**Teas/Coffees at Parents’ Nights** – S3 7th November, S1 21st November, S5/6 5th December, S4 30th January, S2 27th February. Letter to go out with parents’ evening appointment sheets, advising PTA will be offering refreshments. £1 will get a tea/coffee and entry to raffle.

**Possibility of S3 Christmas Dance –** S3 are the only year group to not have a social event at Christmas time. L Chalmers suggested that parents would need to help with supervision etc to help ensure good conduct at such an event. Also staff already have a lot of school events at that time of year so it might be difficult to get help with supervision.

**6. Social Media and Communication**

It is recognised that PTA need to make more use of social media to communicate with the school community. It was suggested changing the title of the Parent Council FB page and making someone on the PTA an administrator. L Chalmers will speak to PC chair. V Colquhoun offered to be the administrator.

L Chalmers and G Thompson will prepare a leaflet for parents/carers detailing events for this session and explaining the positive impact the work of the PTA has on young people in the school.

**7. Date and time of next meeting:**

TBC. L Chalmers will speak to PC chair this week.

Minute taken by Lisa Chalmers