

GLENIFFER HIGH SCHOOL

Amochrie Road

Paisley PA2 0AG

Tel: 01505 813116 Fax: 01505 816458

Email address: glenifferhighenquiries@renfrewshire.gov.uk

Website: www.glenifferhigh.renfrewshire.sch.uk



Renfrewshire
Council

Children's Services

Head Teacher: Lisa Chalmers

Our Ref:

Date: April 2018

Dear Parent

S.Q.A. EXAMINATIONS - S4

The S.Q.A. examinations begin on Monday 30th April and continue until the start of June.

With your co-operation, we would like to operate the following arrangements:

NATIONAL 5 – PUPILS SITTING EXTERNAL EXAMS ONLY

Study leave period - Monday 30th April until Friday 1 June inclusive.

- 1 All S.Q.A. pupils in S4 will be required to come to school **only for private study or examination purposes**. Can I emphasise that pupils are free to come to school during this period to consult with staff, receive extra tuition etc. Private study facilities will always be available. It is important that pupils perform as well as they possibly can in these examinations. Consequently, I would ask you to ensure that your son/daughter revises conscientiously and uses the time between examinations profitably.
- 2 Outwith the above dates pupils need not attend on the day immediately before taking an examination.
- 3 **Normal classes will resume on Monday 4 June for S4.** For pupils progressing into S5, a considerable amount of work will be covered between the end of the examinations and the summer holidays. Work covered during that period is not repeated in August and full attendance until the last day of session on Wednesday 27 June is essential.
- 4 All candidates for the S.Q.A. Examinations will be issued with individual timetables. A master copy of all examinations is on display in the school Social Area and available from Mrs Sangster. I would ask you to ensure that your son/daughter is quite clear about the dates, times and locations of examinations. Should any pupil be prevented by illness from sitting any examination, parents are asked to telephone the School Office as early as possible and obtain a medical certificate which should be sent to us without delay.



Director of Children's Services: Peter Macleod

Council Headquarters, Renfrewshire House, Cotton Street, Paisley PA1 1TZ

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- 5 Where an examination begins at 0900 or before, pupils must register at school, in the Social Area, at 0840. On certain days particular examinations begin after 0930 and your son/daughter should report for registration at least 20 minutes before the start of the examination.

Please note that late arrival for an examination may result in entry being refused.

- 6 **The SQA have now stated that mobile phones and Personal Digital Assistants (PDA) will not be allowed into examination rooms. Please ensure that they are left at home.**

- 7 **Examination days are normal school days and normal school uniform should be worn** by all pupils coming to school.

- 8 Pupils in S4 who are due to leave school at the end of May should obtain a leavers form from the School Office. All books and materials must be returned to subject teachers.

Should you wish any further information regarding these arrangements, please do not hesitate to contact me.

Can I also take this opportunity to wish your son/daughter every success in the forthcoming examinations.

Yours sincerely

LISA CHALMERS
HEAD TEACHER



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Head Teacher: Lisa Chalmers

Our Ref:

Date: April 2018

Dear Parent

S.Q.A. EXAMINATIONS - S5/6

The S.Q.A. examinations begin on Monday 30th April and continue until the start of June.

With your co-operation, we would like to operate the following arrangements:

National 5, Higher and Advanced Higher

Study leave period - Monday 30th April until Friday 1 June inclusive.

- 1 All S.Q.A. pupils in S5/6 will be required to come to school **only for private study or examination purposes**. Can I emphasise that pupils are free to come to school during this period to consult with staff, receive extra tuition etc. Private study facilities will always be available. It is important that pupils perform as well as they possibly can in these examinations. Consequently, I would ask you to ensure that your son/daughter revises conscientiously and uses the time between examinations profitably.
- 2 Pupils still to complete National Certificate Units should continue to attend classes, when not committed to S.Q.A. exams.
- 3 Outwith the above dates pupils need not attend on the day immediately before taking an examination.
- 4 **Normal classes will resume on Monday 4 June for S5.** For pupils progressing into S6, a considerable amount of work will be covered between the end of the examinations and the summer holidays. Work covered during that period is not repeated in August and full attendance until the last day of session on Wednesday 27 June is essential.
- 5 All candidates for the S.Q.A. Examinations will be issued with individual timetables. A master copy of all examinations is on display in the school Social Area and available from Mrs Sangster. I would ask you to ensure that your son/daughter is quite clear about the dates, times and locations of examinations. Should any pupil be prevented by illness from sitting any examination, parents are asked to telephone the School Office as early as possible and obtain a medical certificate which should be sent to us without delay.



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- 6 Where an examination begins at 0900 or before, pupils must register at school, in the Social Area, at 0840. On certain days particular examinations begin after 0930 and your son/daughter should report for registration at least 20 minutes before the start of the examination.

Please note that late arrival for an examination may result in entry being refused.

- 7 **The SQA have now stated that mobile phones and Personal Digital Assistants (PDA) will not be allowed into examination rooms. Please ensure that they are left at home.**

- 8 **Examination days are normal school days and normal school uniform should be worn** by all pupils coming to school.

- 9 Pupils in S5 who are due to leave school at the end of May should obtain a leavers form from the School Office. All books and materials must be returned to subject teachers.

Should you wish any further information regarding these arrangements, please do not hesitate to contact me.

Can I also take this opportunity to wish your son/daughter every success in the forthcoming examinations.

Yours sincerely

LISA CHALMERS
HEAD TEACHER



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